

Welcome to the

Swiss LegalTech Association

We are an independent association bringing together the Swiss legal technology community



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Mission

We support the legal industry with a better understanding of the legal technology market.

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David Mantock

CISO - Chief Information Security Officer

Career history

David graduated at the London South Bank University. He has been with SPIE from 2009 and since 2018 worked as CISO for all SPIE Group companies in Switzerland. In this role he is responsible for maintaining enterprise-wide security programs.

David is CISM certified and brings many years of experience from various industry sectors. David has held specialist positions at the following organizations: Ministry of Defence, Chase Manhattan Bank, M&G Investments, Deutsche Morgan Grenfell, Sun Microsystems, Swisscom.

When away from work, he spends time with the family and particularly enjoys walks in the Swiss countryside accompanied by his dog.

Agenda

- Awareness & Acceptance
- Password Security
- E-Mail & Cloud Security
- Mobile Phone
- Social Media
- Further Resources
- Q&A



Awareness & Acceptance

- Every person here is responsible for information security, we are role models for our partners and for our clients.

«Alone we
are smart.
Together we
are brilliant.»



Password Security

- Weak Passwords
- Google most common passwords
- Excel, Notepad, Word are **NOT** password tools
- Do not re-use passwords and clean-up old accounts
- Different password for different accounts



KeePass



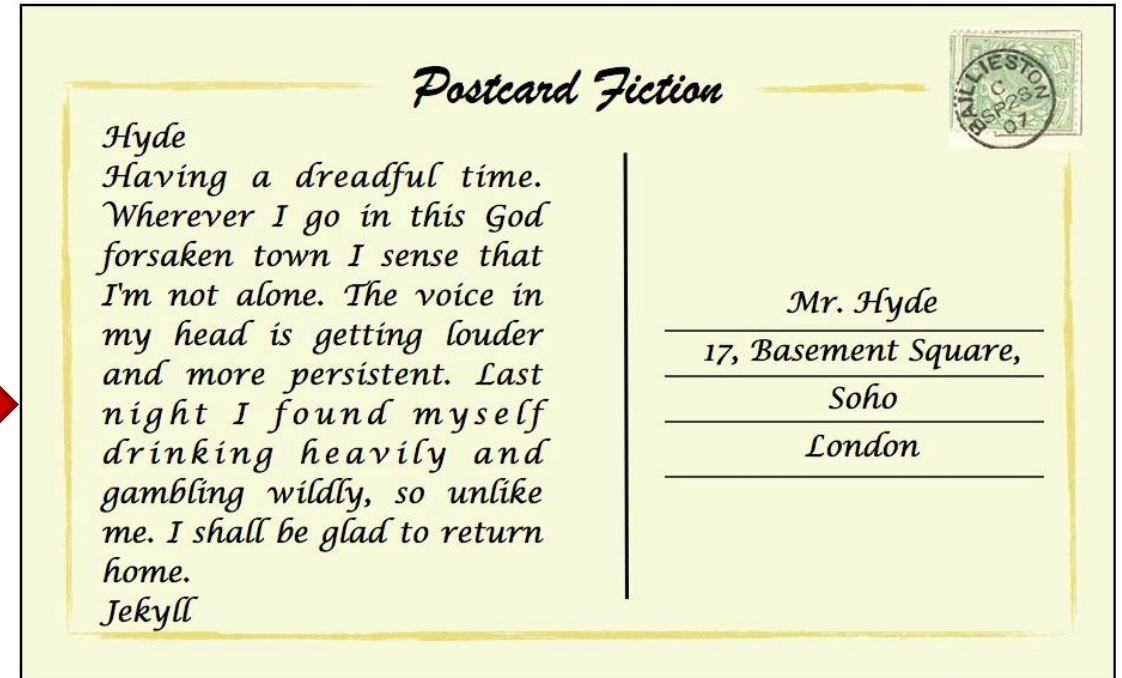
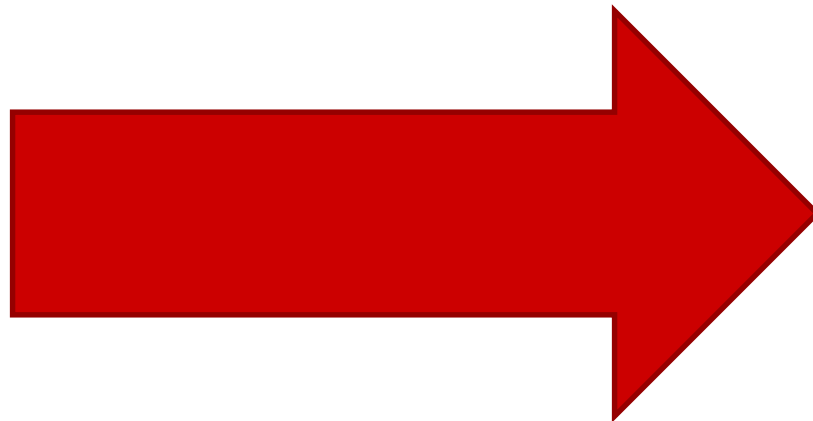
iOS



ANDROID

E-Mail and Cloud Security

- E-Mails are like postcards
- If you have sensitive data then remember to encrypt your message



E-Mail and Cloud Security

- Beware of phishing scams
- Be vigilant use common sense
- If in doubt delete



Source: giphy.com

Sport Fund



Dear David

Pierre has authorized the transfer of CHF10000 to the Usain Bolt sports fund.

Thanks and regards,
Usain



Welcome, Usain Bolt

Manage your info, privacy and security to make Google work better for you

<p>Privacy & personalisation</p> <p>See the data in your Google Account and choose what activity is saved, to personalise your Google experience</p> <p>Manage your data & personalisation</p>	<p>Security issues found</p> <p>Protect your account now by resolving these issues</p> <p>Secure account</p>
<p>Account storage</p> <p>Your account storage is shared across Google services, such as Gmail and Photos</p> <p>0% used – 1.09 GB of 115 GB</p> <p>Manage storage</p>	<p>Take the Privacy Check-Up</p> <p>This step-by-step guide helps you choose the privacy settings that are right for you</p> <p>Get started</p>

E-Mail and Cloud Security

- 2-Factor Authentication
 - Something that you know and something that you have

Google 2-Step Verification



It's easier than you think for someone to steal your password

Any of these common actions could put you at risk of having your password stolen:

- Using the same password on more than one site
- Downloading software from the Internet
- Clicking on links in email messages

2-Step Verification can help keep bad guys out, even if they have your password.

Source: [google.com](https://www.google.com)

E-Mail and Cloud Security

- 2-Factor Authentication
 - Something that you know and something that you have

Google 2-Step Verification

Imagine losing access to your account and everything in it

When a bad guy steals your password, they could lock you out of your account, and then do some of the following:

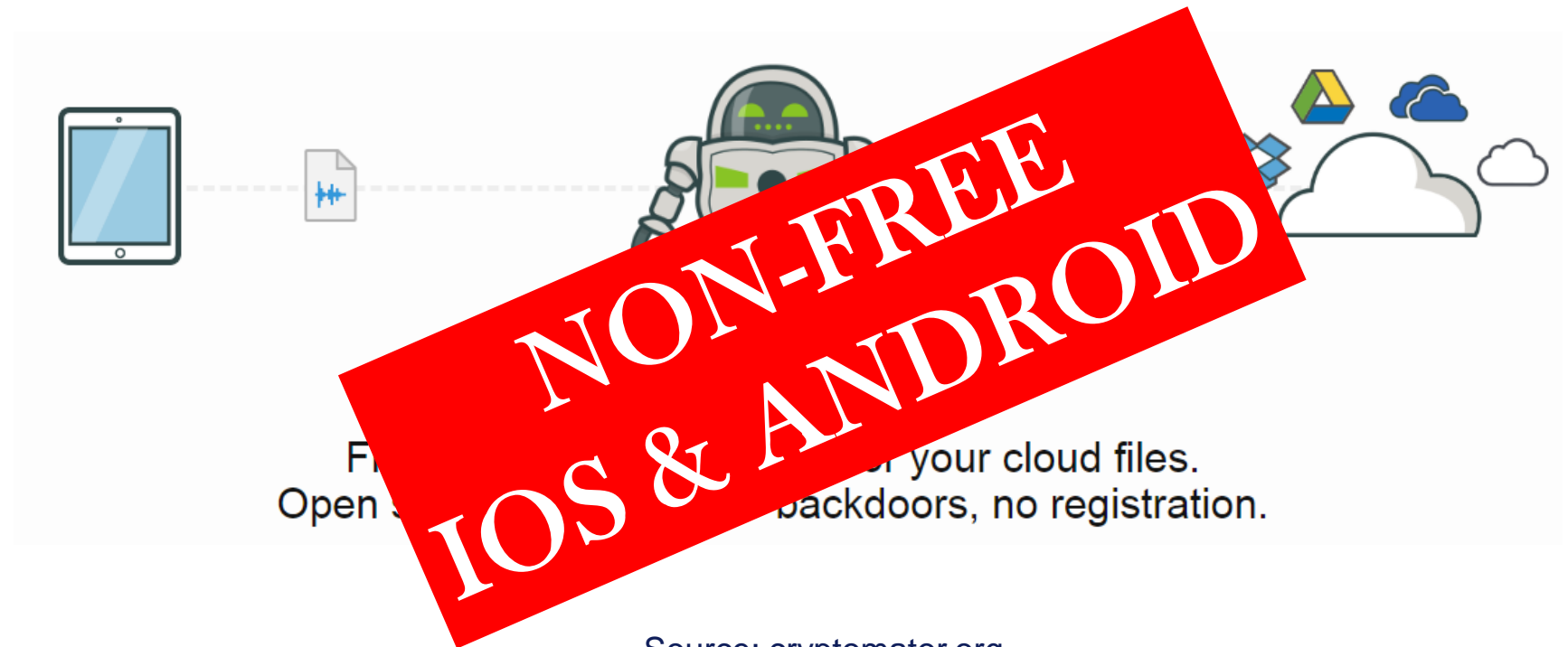
- Go through – or even delete – all of your emails, contacts, photos, etc.
- Pretend to be you and send unwanted or harmful emails to your contacts
- Use your account to reset the passwords for your other accounts (banking, shopping, etc.)



Source: google.com

E-Mail and Cloud Security

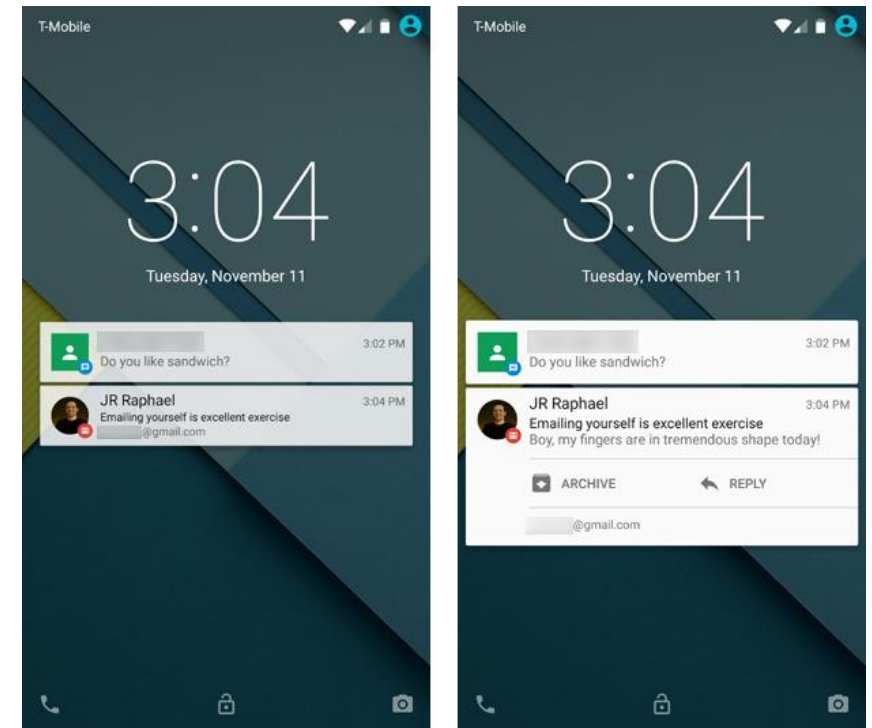
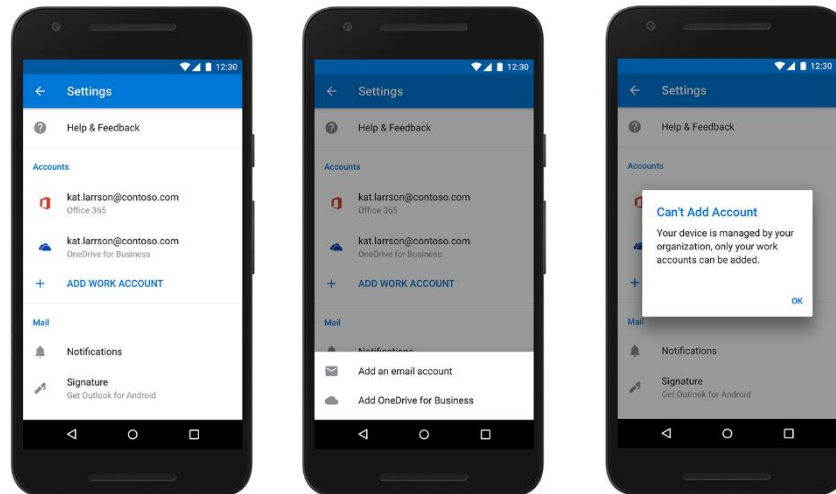
- Encrypt your data
- Clean-up your old data
 - Documents
 - Images
 - E-Mails



Source: cryptomator.org

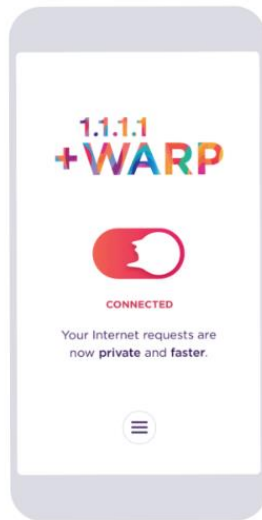
Mobile Phone

- Think about your sensitive data
- Use a PIN code or Password to protect your phone
- Disable lock-screen notifications
- Finger-print scanners are convenient, but can be easily bypassed



Mobile Phone

- Don't give your personal details away in your phone name:
Geek_Phone much better than David_Mantock_Phone
- Use VPN with Public Wi-Fi



Source: cloudflare.com



Source: gyph.com

Mobile Phone and Laptop

- Be Careful where you put your USB cable
- Use a cable that charges only
- Use a Privacy Screen



Source: amazon.com

Social Media



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Social Media

1 THINK BEFORE PUBLISHING!

Everyone can see what you publish on the internet: information, photos, opinions.



2 RESPECT OTHERS!

You are responsible for what you publish online, so be careful what you say on social networks, forums etc. Treat others as you would like to be treated.



Source: CNIL

Further Information

- SPIE Switzerland <https://www.spie.ch>
- OUCH Newsletter <https://www.sans.org/security-awareness-training/ouch-newsletter>
- Google 2-Factor authentication: <https://www.google.com/landing/2step/>
- Cryptomator: <https://cryptomator.org/>
- How to stay safe on public Wi-Fi: <http://lifehacker.com/5576927/how-to-stay-safe-on-public-wi-fi-networks>
- CNIL https://www.cnil.fr/sites/default/files/atoms/files/poster_en_0.pdf
- Privacy Tools <https://www.privacytools.io/>
- Restore Privacy <https://restoreprivacy.com/>